

## **SUBDIVISION MEETING**

### **January 24, 2002**

Chairman Mike Murray called the meeting to order at 9:00 a.m.

Commissioners Varone and Loendorf were present. Others attending all or a portion of the meeting included Ron Alles, Nancy Everson, Joan Miles, Joan Bowsher, Cheryl Green, Sharon Haugen, and Carole Byrnes.

Pledge of Allegiance. Everyone recited the pledge.

Health Department Contract with March of Dimes. Joan Miles reported on the \$24,719 grant contract with the March of Dimes to provide health services to pregnant women and families with newborn babies. Commissioner Varone moved to approve the contract and authorize the chairman to sign contingent on approval by the Board of Health. Commissioner Loendorf seconded the motion and it carried unanimously.

Health Department Contract with DPHHS. Joan Miles reported on the contract with DPHHS for HIV/AIDS prevention education services. Commissioner Varone moved to approve the contract and authorize the chairman to sign. Commissioner Loendorf seconded the motion and it carried unanimously.

Health Department Contract with DPHHS. Joan Miles reported on the \$6,000 grant contract to follow up and control TB cases in the county. Commissioner Varone moved to approve the contract and authorize the chairman to sign. Commissioner Loendorf seconded the motion and it carried unanimously.

Resolution Ordering a Refund of Taxes Paid. Cheryl Green reported that the Skelton Addition, LLP has requested a refund in the amount of \$374.84. The land has no real market value because the land is a drainage ditch and owned in common by all subdivision owners. Staff recommended approval. After further discussion staff will work with the Department of Revenue and the City regarding the issue of the drainage ditch. Commissioner Varone moved to table to Thursday, January 31. Commissioner Loendorf seconded the motion and it carried unanimously.

Resolution Order a Refund of Taxes Paid. Cheryl Green reported that the Skelton Addition, LLP has requested a refund in the amount of \$1,599.99. Sharon Haugen reported on the error in assessment. Staff recommended approval. Commissioner Varone moved to approve the refund due to an erroneous assessment. Commissioner Loendorf seconded the motion and it carried unanimously.

Engagement Letter with AZ and Company for Lincoln Solid Waste Management District. The purpose of the letter is to audit the books of the Lincoln Solid Waste District for the period from July 1, 1996 through June 30, 2001. Commissioner Varone moved to approve the letter and authorize the chairman to sign. Commissioner Loendorf seconded the motion and it carried unanimously.

Bond Counsel Appointment for State Revolving Fund (SRF) Loans. Nancy Everson reported this appointment is for SRF refinancing for solid waste revenue bonds at the landfill. The loan rate is 4% for 20 years in the amount of \$800,000. Proposals were received from Dorsey & Whitney; Browning, Kaleczyc, Berry & Hoven; and Jackson, Murdo, Grant, & McFarland. Staff recommended that the Commission accept the low bid of Jackson, Murdo, Grant, and McFarland in the amount of \$3,200. Commissioner Varone moved that the Commission accept staff's recommendation. Commissioner Loendorf seconded the motion and it carried unanimously.

Department of Natural Resources and Conservation. The Commissioners discussed at their calendar meeting whether or not they should testify at this evening's hearing. Joan Miles reported that the Preliminary Environmental Assessment Study proposed alternative that closely matches what the Board of Health and the Water Quality Board stated is Alternative 5 which calls for a comprehensive study of both quality and quantity. This alternative would require a submission of data to support a demonstration that there is adequate water during the time period that the study is ongoing. Commissioner Loendorf moved that the Commission draft a letter supporting a study of the area, but not supporting a moratorium on well drilling. Commissioner Varone seconded the motion and it carried unanimously.

Quit Claim Deed. Sharon Haugen reported on the 1/6<sup>th</sup> interest of property located in Lot 16, Block 5 of the Phoenix Addition. The property was reverted back to the county in 1995. The value of the property is \$1,356; a 1/6<sup>th</sup> interest is \$81. Larry and Rosalie Hillebrecht are offering to pay the equivalent of the taxes owed on the property in the amount of \$238.92. Commissioner Varone moved to table to Tuesday, January 29 to get a better location of the property. Commissioner Loendorf seconded the motion and it carried unanimously.

Renewal Lease Agreements with the City of Helena. Nancy Everson reported on annual lease agreements for Police, Support Services Division (SSD), and City Court. The square foot charge is \$9.39. Commissioner Varone moved to approve all three contracts and authorize the chair to sign. Commissioner Loendorf seconded the motion and it carried unanimously. The Public Work's budget for next fiscal year should reflect an increase from \$9.39/sf for 2,918 square feet to \$9.50/sf for lease space at the Law Enforcement Center.

There was no other business and the meeting adjourned at 9:45 a.m.